NGO Leadership Bootcamp

Bratislava, Slovakia
20th – 23rd October, 2015

APPLICATION FORM – Deadline 24th August 2015

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1. General information

Deadline

The deadline for applying is Monday the 24th August, CEST 23:59. Application forms should be sent to ivana.ulicna@pontisfoundation.sk with the subject '**NGO Bootcamp Application'.** The applications will be pre-evaluated by the Pontis Foundation and participants will be selected by the WDI. All the applicants will have received a response by the 4th September.

Financial assistance

The organizer will reimburse the travel costs of the selected participants, to and from Bratislava, including local travel, which are directly related to the NGO Leadership Bootcamp programme, according to the guidelines obtained after receiving confirmation of acceptance. The Pontis Foundation will give approval for the proposed travel and will reimburse the costs, and cover accommodation costs of all the participants. Please keep all original receipts, tickets and boarding passes and please send your expenses report to the Pontis Foundation office address after the end of the NGO Leadership Bootcamp. At least one dinner and four lunches and coffee breaks will be provided by the organizer. Breakfast is included for the participants staying in the hotel. Participants are expected to cover the costs of other meals during the week.

Please complete all fields of this application form.

2. Applicant's Details

First Name:	
Surname:	
Sex (m/f):	(for purposes of accommodation arrangement)
Country of Residence:	

1. Describe your current responsibilities at your organization (max. 200 words):

2. Do you work at this position full-time? (If not, please describe any other positions you also hold – max. 200 words)

3. Describe your level of English proficiency (List any English language certificate programs you have completed and/or your background in English language study – max. 200 words):

4. What is your educational background? (max. 200 words)

5. Which similar events did you attend in the past? (max. 200 words)

3. Details of the Sending Organization

Name:
Address:

Telephone (with prefix):
Fax:
E-mail:
Website:
Date of establishment:
Description of the organization (max. 200 words):

1. What is the geographical or regional focus of your organization? (max. 50 words)

2. What are the biggest challenges facing your organization? (max. 200 words)

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3. What do you hope to achieve by attending this program? (max. 200 words)

4. Please, name other organizations within your country, with which your NGO cooperates.

5. Discuss a business initiative or project you have launched or managed that has been a success. Give some background about the initiative and what you personally contributed to it to make it successful. (250 - 500 words)

4. Logistics information

a) The accommodation is arranged by the organizers in twin rooms at the Mercure Hotel, Bratislava. Please, notify us if this option is convenient for you.

☐ Yes, I want to share a twin room

☐ No, I prefer a single room (Please, explain.)

b) The participants have an opportunity to attend and network at the conference **Development and Democracy: Thinking Ahead for Sustainable Development** which takes place on the 19th October 2015 in Bratislava. This is a separate event from the Bootcamp, organized by the Pontis Foundation, and the participants will be asked to cover their own accommodation costs for one night. For further details please see: http://www.nadaciapontis.sk/medzinarodna-konferencia-en

Do you wish to attend the one day conference Development and Democracy: Thinking Ahead for Sustainable Development on the 19th October? Please note that this is a separate event organized by the Pontis Foundation and is separate from the training program.

☐ Yes

☐ No

c) Dietary requirements

☐ No special needs

☐ Vegan

☐ Other:

d) Do you require wheelchair accessibility?

☐ Yes   ☐ No

e) Other needs or comments:

Data Privacy

The Pontis Foundation is fully committed to protecting all applicants' privacy. Information collected will be only used for the purpose of processing the applications, communicating with selected participants, for logistics purposes and travel costs reimbursement. All the information will be treated in confidence and will only be disclosed to the William Davidson Institute (WDI) and the Weiser Centre for Europe and Eurasia (WCEE) for purposes of participant selection, communication with participants regarding the online webinar, and financial reporting. Where sensitive, all the personal details and details of the sending organisation will be anonymised upon request, before sharing with the third party. The Pontis Foundation, the WDI and the WCEE pledge not to pass on the collected information to any other party. The parties will adopt appropriate technical and organizational security measures.

In case you have any queries regarding this data privacy policy, please contact ivana.ulicna@nadaciapontis.sk.

By submitting this application I agree with the above privacy policy statement and give consent for my personal data to be processed by the Pontis Foundation as per data privacy policy.

By checking this box I give consent for my data to be disclosed to the William Davidson Institute and the Weiser Center for Europe and Eurasia for purposes of participant selection, communication with participants regarding the online webinar, and financial reporting. I acknowledge that my personal details and details of the sending organization can be anonymized upon request, before sharing with the third party.

☐ Yes, I agree with the above statement

I understand that this program will be held in Bratislava from the 20th -23rd October, 2015. If accepted into this program, I agree to attend the entire training program.

Please note that the organizer will only reimburse the agreed costs in case you participate in the entire event from the beginning until the end.

Date:

_____
(signed)